

IUCN/SSC Primate Specialist Group

APES Database

Data Deposit Form

I. Introduction

The Apes, Populations, and Environments (APES) database of the IUCN/SSC Primate Specialist Group (PSG) aims to provide an accurate and objective global picture on the distribution and status of great apes, and thus inform long-term management and conservation strategies for these taxa.

The data and associated information you provide will be processed and entered into the APES database. Under the guidance of the Data Review Working Group, data compilations or extracts from the database will be used to produce annual APES Status Report with the objective of using all available survey data to depict the most precise and accurate portrait of ape status worldwide. Requests from any third party for digital data extracts will be received and reviewed by the Data Review Working Group (DRWG). The terms of each agreement will be handled individually and your data will not be released without approval. Please refer to the “Data Access and Release Policy” for more details.

II. Terms of Data Deposit

This Data Deposit Form provides contact information for the Data Provider, essential information about the dataset, alerts the DRWG of any restrictions associated with the data, and serves as written consent for these data to be used in production of the APES Status Reports.

- a. The Data Provider is any individual or organization who has provided source data to the APES database. The data provider maintains ownership of all source data and serves as the point-person for permission regarding data usage and collaborations. It is the responsibility of the Data Provider to obtain all necessary permissions (co-investigators, collaborators, etc.) to submit these data and serve as the contact person for the APES Database’s DRWG.
- b. Completion of all inquiries in the Data Deposit Form with regard to your submitted dataset ensures that the data will be thoroughly and accurately represented in the APES Database.
- c. This form will also indicate whether there are any immediate restrictions that you wish to place on your data.
- d. Finally, the Data Deposit Form grants permission for the DRWG of the APES Database to archive, compile for status reports, review, and distribute these data according to the agreed terms of data deposit. Archival of your data will involve storage and back-up of all submitted data and supporting information. Compilation will involve indexing and formatting data files so that they are comparable with the APES database. The DRWG will also review your data for consistency, missing data, and other issues which could affect compilation or future analyses.

III. Data Deposit Form

Please complete the following form for each dataset submitted. Respond to the following inquiries as completely and accurately as possible. Inquiries with asterisks are required fields for data deposit. If you require clarifications of any inquiries, please contact the DRWG of the APES Database at apes@eva.mpg.de

Section 1. Contact Information for the Data Provider

- 1.1 Last Name
- 1.2 First Name
- 1.3 Institutional Affiliation
- 1.4 Mailing address
- 1.5 Postal Code, City, Country
- 1.6 Telephone
- 1.7 Email

Section 2. Partners and Collaborators involved in Surveys

- 2.1 First Principal Investigator
- 2.2 Other Investigators
- 2.2 Affiliation of First Principal Investigator
- 2.3 Sponsors/Funding Agencies for Surveys

Section 3. Survey Information

- 3.1 Descriptive Title of Survey
- 3.2 General Aim or Purpose of Survey
- 3.3 Ape Taxa Surveyed
 - 1.
 - 2.
- 3.4 Site, Country
- 3.5 Type of Survey – Nest count, etc
- 3.6 Method – Line transect, Recce, etc
- 3.7 Start Date of Survey (Month/Year)
- 3.8 End Date of Survey (Month/Year)

Section 4. Restrictions

- 4.1 Data will be archived in APES Database REQUIRED
- 4.2 Data will be compiled in APES Database REQUIRED
- 4.3 Data will be reviewed by DRWG* REQUIRED
- 4.4 Data is available for APES Status Reports REQUIRED
- 4.5 Do you agree that fields in this Form can be used in description of dataset either in printed or online APES reports?
Yes / No (cross the answer)
- 4.6 Do you agree that the DRWG* of the APES Database can receive and review third- party requests for these data?
Yes / No (cross the answer)
- 4.7 Do you agree that DRWG* may release data to any third party without further permission or approval from you?
Yes with Conditions (please specify conditions, see below a. and b.) / No (cross the answer)
- a. If **Yes with Conditions**, please describe the conditions of data release by DRWG*
1. The author/s must be firstly informed and then will give or not the permission of data use to a third party interested in a conservation project
 2. If the data is used in any scientific output (e.g. paper, reports and publications) the author/s should be added as co-author
 3. Any publication with the owner as co-author, will mention in the acknowledgements their project funding and sponsor.
 4. Source data must be cited as:
- b. Please describe any additional restrictions

Section 5. Data Deposit Agreement

By completing, signing, and submitting this Data Deposit Form to the DRWG of the APES Database. You give assurance of the following:

- I have implicit or explicit ownership of these data and have the right to make it available to the APES Database.
- I agree to serve as the contact person for these data and will update my contact information when necessary within the APES Database.
- I attest to the best of my knowledge that all submitted data are complete and accurate. In addition, I have stated any limitations or concerns with regard to these data.
- I give permission for the submitted digital data to be archived, compiled, reviewed, and distributed according to the agreed terms by the DRWG of the APES Database.

- 5.1 Name of Data Provider
- 5.2 Signature of Data Provider
- 5.3 Date Data Deposit Form Signed
- 5.4 Name of A.P.E.S. database coordinator
- 5.5 Signature of A.P.E.S. database coordinator